

HOPEWELL AREA SCHOOL BOARD
REGULAR WORK MEETING
JANUARY 13, 2015

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, January 13, 2015, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:01 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Mr. Allison. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
John Bowden (participated by phone until 7:30 p.m.)
Lesia Dobo
Lori McKittrick
Daniel Santia
Jeffrey Winkle

Members absent:
Tony Guy
Rob Harmotto
Anna Segner

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison, Edward Katkich, and Korri Kane Principals; Sheri Douglass, Director of Transportation; and citizens.

Dr. Reina announced that the following items would be voted on later in the meeting. He and Mrs. Robb then reviewed the agenda in its entirety.

Finance and Budget: Mr. Bowden, Chair; Mr. Winkle, Co-Chair

1. Resolution #1-2015, a Resolution of the Board of Directors of the Hopewell Area School District, certifying that the District will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, which for the 2015-2016 school year is 2.5%.
2. Contract with Berkheimer OneSource to process District's Act 80 records at an approximate cost of \$945.

Transportation: Mr. Santia, Chair; Mr. Harmotto, Co-Chair

Recommendation to approve the following:

1. Revised job description for transportation dispatcher.
2. Employment of Wanda Lutz, transportation dispatcher, effective January 19, 2015.

Athletics: Tony Guy, Chair; David Bufalini, Co-Chair

Recommendation to approve the following:

1. Resignation of David Vestal as Head Football Coach.

The following items will be voted on at the January 27, 2015 Board meeting.

Education/Curriculum/Instruction

1. Garrett Stevens, a student at Geneva College, to fulfill a field experience placement at the Junior High under the guidance of Kerry Wilson and Kit Keiper.
2. Callie Swartz, a student at Geneva College, to fulfill a field experience placement at the Junior High under the guidance of Betsy Scheidemantel.
3. Revised list of Senior High Club & Activity Sponsors for the 2014-2015 School Year.

Buildings and Grounds

1. Hopewell Youth Baseball to use Gym B at the Junior High School for practice Monday through Friday from 6:30 p.m. until 9:30 p.m. and on Saturday from 11:30 a.m. until 3:00 p.m. beginning March 7 through April 25.

Mrs. Robb reviewed items under Finance and Budget that would be voted on at the January 27, 2015 Board Meeting.

Finance and Budget

1. Audit Report of the Hopewell Area School District for the year ended June 30, 2014 issued by Hosack, Specht, Muetzel & Wood, LLP, Certified Public Accountants.
2. Proposal for auditing services for years ended June 30, 2015 in the amount of \$18,950.00, 2016 in the amount of \$19,300.00 and 2017 in the amount of \$19,900.00 from Hosack, Specht, Muetzel & Wood, LLP, Certified Public Accountants.

Personnel

1. Employment of Steven Romanchak as a special education aide, effective January 28, 2015.
2. Resignation of Tammy Simmons, bus driver, effective January 1, 2015. Ms. Simmons would like to remain on the substitute list.
3. Request of Season Weiss, Cook at Margaret Ross Elementary School, for leave without pay, effective January 8, 2015.?’
4. Substitute employee rosters.

Policy

1. Approve revised Board Policy
 - a. 004 Membership;
 - b. 204 Attendance;
 - c. 302 Employment of Superintendent/Assistant Superintendent;
 - d. 304 Employment of District Staff;
 - e. 305 Employment of Substitutes;
 - f. 306 Employment of Summer School Staff;
 - g. 307 Student Teachers/Interns;
 - h. 309 Assignment and Transfer;
 - i. 317 Conduct/Disciplinary Procedures;
 - j. 317.1 Educator Misconduct;
 - k. 806 Child Abuse; and
 - l. 818 Contracted Services

Visitors

No visitors wished to address the Board.

Mr. Bufalini called for an executive session at this time to discuss personnel. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania’s Sunshine Law, as amended. Gregory Brown stated that the announcement of the purpose of the executive session had to be more specific than just stating personnel matters. Dr. Reina and Mr. Salopek explained that the Board would be discussing an individual’s qualifications for a specific job, namely the transportation dispatcher. Mr. Brown then stated that such matter should be discussed in public session. Executive session began at 7:21 p.m. The meeting resumed at 7:35 p.m. Upon returning to public session, Dr. Reina announced that a student matter was also discussed during the executive session.

At this point in the meeting Mr. Bufalini returned to Finance and Budget

Finance and Budget by Jeffrey Winkle, Co-Chair**MOTION #1**

By Jeffrey Winkle, seconded by Daniel Santia, to approve Resolution #1-2015, a Resolution of the Board of Directors of the Hopewell Area School District, certifying that the District will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, which for the 2015-2016 school year is 2.5%. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #2

By Jeffrey Winkle, seconded by Daniel Santia, to approve the contract with Berkheimer OneSource to process the District's Act 80 records at an approximate cost of \$945. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Transportation by Daniel Santia, Chair**MOTION #3**

By Daniel Santia, seconded by Lesia Dobo, to approve the revised job description for transportation dispatcher. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Daniel Santia, seconded by Jeffrey Winkle, to approve the employment of Wanda Lutz as transportation dispatcher, effective January 19, 2015. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Athletics by David Bufalini, Co-Chair**MOTION #5**

By David Bufalini, seconded by Lesia Dobo, to accept the resignation of David Vestal as head football coach. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Adjournment

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Jeffrey Winkle, seconded by Lesia Dobo, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:38 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary